

St. Margaret's School

Application to Participate in an Independent Study Project

Site Sponsor Form

The Independent Study Project (ISP) is an opportunity afforded students at St. Margaret's School during the spring of their senior year. Students may utilize our two-week trimester to explore potential careers, engage in independent research, participate in a community service or educational trip with an established organization, or they may develop a plan to cultivate a particular talent or skill under the tutelage of a master.

Students are asked to actively engage in the ISP for a minimum of six hours a day for the entire two weeks; many students do much more. In order to make the experience meaningful, it is important that the Site Sponsor develop a plan of daily activities with the student. Students must submit this plan as a part of the ISP application process. It would be helpful for you to arrange a time to meet with the student or communicate over the phone or Internet to plan daily activities. Your signature is required on the student's application.

Because you are in the best situation to evaluate the work accomplished by the student, an evaluation form is required. It must be submitted to the ISP Coordinator, Sheri Gross at the close of the experiential portion of the ISP. In addition, the coordinator, or the student's faculty sponsor may call you at some point during the ISP to see how things are going. The ISP candidate will maintain a daily journal and complete her own summary of the ISP. At the conclusion she will make a formal presentation to fellow students. This formal presentation is a graduation requirement.

Over the years students have participated in many challenging and exciting Independent Study Projects. St. Margaret's School is grateful to you for your active partnership in our Independent Study Program. Please feel free to email Sheri Gross if you have questions about this program (sgross@sms.org).

Site Sponsor Agreement

I have read _____'s
(student's name) application to participate in an Independent Study Project. I am not a family member and I agree to be her Site Sponsor. In that capacity I will plan her daily activities, monitor her progress and complete an evaluation at the conclusion of the ISP. I understand that I may contact the ISP coordinator at any time and she may call me during the ISP.

Signed: _____ Date: _____ Phone: _____

Printed Name: _____ E-mail: _____

Address: _____